

24 April 1959
D-R-A-F-T
[redacted] jmc

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[redacted]

Career Service Comments (Section E)
Career Preference Outline

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The Board notes [redacted] desire for placement in the Chart and Graph Section of the Development and Construction Branch, and points out that all cartographic draftsmen who have the required experience and/or academic training will be considered for future vacancies. The academic work which [redacted] plans at the Graduate School of the US Department of Agriculture would help to qualify him for future vacancies in the Chart and Graph Section.

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The Board concurs with his supervisors that [redacted] should be given the opportunity to take any Agency course or other academic work which is related to the program of the Cartography Division, and which will materially assist in the development of his capabilities.

SECRET
[redacted]

SECRET
(When Filled In)

CAREER PREFERENCE OUTLINE

This Outline, when completed, is a documented description of the individual's career interests and proposed career activities together with the comments of his supervisor and his Career Service. The original will be filed in the employee's Official Personnel Folder and will serve as a guide for future personnel actions affecting him. Implementation of career preferences must depend upon the needs of the Organization.

- CONSULT ATTACHED INSTRUCTION SHEET PRIOR TO COMPLETING THIS OUTLINE -

SECTION A.		GENERAL		
1. NAME OF EMPLOYEE (Last-First-Middle)	25X1A9a	2. DATE OF BIRTH	3 Jan. 1926	3. SERVICE DESIGNATION
4. GRADE	GS-6			IR
5. ORGANIZATIONAL TITLE	None	6. POSITION TITLE	Cartographic Draftsman	7. OCCUPATIONAL CODE
				GS 0816.01
				8. OFFICE OF ASSIGNMENT
				OMN/D/OC/Devel.&Constr.

SECTION B. CAREER INTERESTS Br., Drafting Sect.

9. GENERAL TYPE OF ACTIVITY

Cartographic drafting

10. SPECIFIC TYPE OF ACTIVITY (Including assignments)

A. IMMEDIATE (Within next 1 to 2 years)

I would like to transfer to the Chart and Graph Section of the Development and Construction Branch when an opening for which I qualify occurs.

B. LONG-RANGE (Within next 3 to 5 years)

If possible, and when I qualify, I would like eventually to become a Drafting Editor.

SECTION C. TRAINING

11. ORGANIZATIONAL, EXTERNAL, AND ON-THE-JOB TRAINING

A. IMMEDIATE (Within next 1 to 2 years)

I am planning during the next 1 to 2 years to register for Graphic Art work at the Graduate School of the U. S. Department of Agriculture.

B. LONG-RANGE (Within next 3 to 5 years)

I intend to start a full course of study leading towards a BS degree in the field of Civil Engineering. No decision as to school has been made.

12. ADDITIONAL COMMENTS

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1. RECOGNIZE THAT THE IMPLEMENTATION OF MY CAREER PREFERENCES MUST DEPEND UPON THE NEEDS OF THE ORGANIZATION. I UNDERSTAND THAT MY PERFORMANCE, CAPABILITIES AND INTERESTS WILL BE GIVEN DUE CONSIDERATION.	2. DATE COMPLETED	3. SIGNATURE OF EMPLOYEE
	14 Nov. 1957	

SECRET
(When Filled In)

SECTION D.

COMMENTS BY SUPERVISOR

15. RELATIVE TO CAREER INTERESTS OF EMPLOYEE

All cartographic draftsmen who have the required experience and/or academic training will be considered for future vacancies in the Chart and Graph Section. With more academic training and on-the-job experience, [REDACTED] will be 25X1A9a considered for transfer along with others of comparable background.

There is a single position as Drafting Editor in the Development and Construction Branch. If a vacancy occurs, [REDACTED] will be considered along with other cartographic draftsmen.

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The academic work which [REDACTED] plans to take at the Graduate School of the U. S. Department of Agriculture would help to qualify for future vacancies in the Chart and Graph Section. However, his plans for a degree in the field of Civil Engineering, although commendable, will not materially advance him in the field of cartography in this Agency.

16. RELATIVE TO TRAINING FOR EMPLOYEE

[REDACTED] will be given the opportunity to take any Agency courses or other academic work which is to the advantage of the Cartography Division.

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		18. SIGNATURE
		20. DATE
17. TITLE	Chief, Development and Construction Branch 14 November 1957	

SECTION E.

FOR USE OF CAREER SERVICE

21. COMMENTS

22. TYPED OR PRINTED NAME

23. SIGNATURE

24. TITLE

25. DATE

LEAVE BLANK

SECRET

SECRET
(When Filled In)

SUPERVISORY COMMENTS ON CAREER PREFERENCE OUTLINES

TO:	SUBJECT: (Name)
Chairman, ORR Career Service Board	25X1A9a
1ST INDORSEMENT	
COMMENTS BY CHIEF (Division or Staff) I have discussed the proposed career preference statements of [REDACTED] with [REDACTED] I concur in [REDACTED] evaluation as stated.	
25X1A9a	25X1A9a
25X1A9a	
14 November 1957	2ND INDORSEMENT
COMMENTS BY AREA CHIEF (When applicable)	
<input checked="" type="checkbox"/> I CONCUR IN THE (Division) (Staff) CHIEF'S COMMENTS <input type="checkbox"/> AS THE EMPLOYEE IS NOT PERSONALLY KNOWN TO ME, I ACCEPT COMMENTS OF (Division) (Staff) CHIEF <input type="checkbox"/> OTHER (Specify)	
25X1A9a	
DATE	SIGNATURE
18 November 1957	/S/ [REDACTED]